



100 Main Street, P.O. Box 137
East Jordan, MI 49727

Leadership Charlevoix County is a 501c3 independent non-profit organization.

Please type your response to the questions below.

Part I. Personal Information

Last Name	First Name	MI
Preferred Nickname		
Home Address Street	City	State Zip
Present Employer	Job Title	
Work Address Street	City	State Zip
Preferred Method of Contact: Work Phone # ()		Other ()
Preferred E-mail Address		
Preferred Mailing Address (check one) <input type="checkbox"/> Work <input type="checkbox"/> Home		Years Worked in Charlevoix County

Part II. Tuition

Tuition for Leadership Charlevoix County is \$800 (\$900 if employer/organization is not a member of the Boyne City, Charlevoix, East Jordan or Beaver Island Chambers of Commerce). Tuition includes the cost of materials, breakfasts, lunches, snacks, and other program costs.

Tuition will be paid by:

- Applicant
- Applicant's Employer
- Sponsor (an organization or entity other than applicant's employer) Name of Sponsor:

Part III. Education

Begin with the most recent coursework/training completed; include relevant studies beyond highest degree received.

Institution & Location	Dates	Degree/Area of Study
-----------------------------------	--------------	-----------------------------

Part IV. Employment

Begin with current/most recent position.

Job Title Employer Dates

Immediate Supervisor Phone Number ()

Description of Responsibilities

Job Title Employer Dates

Immediate Supervisor Phone Number ()

Description of Responsibilities

Job Title Employer Dates

Immediate Supervisor Phone Number ()

Description of Responsibilities

Part V. Membership/Activities

List current and/or past memberships in organizations (professional, civic, social, political, etc.) and any offices held, as well as any elected or appointed positions in public office. Begin with the most recent.

Organization

Office Held

Dates of Involvement

Have you been involved in activities other than those mentioned above which involve leadership talents (such as forming a new organization, chairing a project, developing a company, choreographing a stage performance, writing a published article, etc.)? If so, briefly describe your role.

Part VI. Awards/Recognition/Interests

List any honors, awards, fellowships, or special recognition you have received (include description and dates).

What are your outside interests, hobbies, and/or leisure activities?

List any special travel and/or study (include location and purpose).

Part VII. Brief Essay Responses

Respond to the following questions. Please limit your response to no more than 200 words per question.

What do you consider to be the most significant contribution you have made to your professional field, company, or organization? What are your professional goals?

What do you consider to be the most significant contribution you have made to volunteerism in your community? What are your current and/or future interests in community service?

What do you feel are the most important characteristics of good leaders and why?

Given your response to question 3, what do you hope to gain from Leadership Charlevoix County?

Part VIII. Commitment Agreement

Attendance is critical to your success in Leadership Charlevoix County. Your prompt and complete attendance at each monthly session

is required. (For 2019-2020 session dates, visit www.LeadershipCharlevoixCounty.com). Full participation in Leadership Charlevoix County will involve a time commitment beyond the day-long monthly sessions. Those requirements include regular meetings with a program mentor, participation in a class-wide Community Service Project, attending a governmental meeting, some reading and/or internet research, and an occasional homework assignment in preparation for some sessions. You will also be required to complete a Personal Leadership Plan as your exit assignment from the program. Participants who drop from the LCC program after orientation and prior to graduation, will not be eligible for a tuition refund.

Participant Statement of Commitment:

If I am selected as a participant in Leadership Charlevoix County, I will devote the required time and energy to participate fully in the program. I also give consent that any affiliate of LCC may contact my employer.

Electronic Signature of Applicant

Date

I understand that checking this box constitutes a legal signature.

Employer Statement of Support:

The electronic signature of your employer is required as an indication of support for your participation in Leadership Charlevoix County.

I support this applicant's participation in Leadership Charlevoix County, and agree to provide him/her with the necessary release time to fully participate in all activities. I understand there will be sessions that will require time away from work, once a month, from August 2019 through May 2020, as well as two evening ceremonies, one in August and one in May. Exact dates will be announced (dates may be subject to change).

Electronic Signature of Employer

Employer's Title

Date

(If self-employed, please indicate on line above)

I understand that checking this box constitutes a legal signature.

Part IX. References

Please list three references we may contact with regard to your application, not including family members or employers.

Name	Phone Number	Relationship to Applicant
	()	
	()	
	()	

Application Deadline and Notification

E-mail your application to LeadershipCharlevoixCounty@gmail.com. Applications must be received no later than 5:00 PM on July 15, 2019 to be considered for the program, which begins with Orientation in August 22, 2019. **Payment is due prior to Orientation.** Checks should be made out to Leadership Charlevoix County.

Applicants will be notified of their selection status no later than July 27, 2019.

For more information about the program, please contact LeadershipCharlevoixCounty@gmail.com or visit www.leadershipcharlevoixcounty.com.